

GSAE Silent Auction Prize Contribution Form

Section 1: CONTACT INFORMATION

COMPANY _____ CONTACT _____
ADDRESS _____
CITY, STATE, ZIP _____
PH. _____ E-MAIL _____

Section 2: PRIZE INFORMATION

Detailed Description of Prize for Bid Sheet (use additional sheets, if necessary): _____

Prize Expiration Date: (month/day/year): _____
SUGGESTED EXPIRATION DATE for hotel packages: one year from auction (i.e. 6/4/2012)

***PLEASE INCLUDE ANY BLACK-OUT DATES, RESTRICTIONS, ETC:** _____

Retail Value of Prize (REQUIRED): \$ _____

Section 3: DELIVERY METHOD

Please indicate your delivery method. If your prize is too large to deliver, please indicate on this form so that the winner can arrange direct delivery.

- Mail— I will send the prize and/or certificate to the GSAE office to be received at least 1 week before the auction
- Deliver—I will deliver the prize and/or prize certificate to the GSAE Registration Desk the day of the event. *I understand that if my prize is not received by that time, the bid sheet for my item will be removed from the auction, and I will not get credit for contributing.*

Section 4: FORM SUBMISSION

Return this form to GSAE to enter your prize in the silent auction. Please indicate below if the prize is for the Annual Meeting Auction or the Holiday Luncheon Auction.

- Annual Meeting
- Holiday Luncheon

Return this form by mail to:
GSAE
1270 Caroline St. NE
Ste. D120 #359
Atlanta, GA 30307

OR

Return by email to:
Email: gsae@gsae.org