

GSAE Silent Auction Prize Contribution Form

Section 1: CONTACT INFORMATION

COMPANY _____ CONTACT _____
ADDRESS _____
CITY, STATE, ZIP _____
PH. _____ E-MAIL _____

Section 2: PRIZE INFORMATION

Detailed Description of Prize for Bid Sheet (use additional sheets, if necessary): _____

Prize Expiration Date: (month/day/year): _____
SUGGESTED EXPIRATION DATE for hotel packages: one year from auction (i.e. 12/4/2022)

***PLEASE INCLUDE ANY BLACK-OUT DATES, RESTRICTIONS, ETC:** _____

Retail Value of Prize (REQUIRED): \$ _____

Section 3: DELIVERY METHOD

Please indicate your delivery method. If your prize is too large to deliver, please indicate on this form so that the winner can arrange direct delivery.

- Mail— I will send the prize and/or certificate to the GSAE office to be received at least 1 week before the auction
- Deliver—I will deliver the prize and/or prize certificate to the GSAE Registration Desk the day of the event. *I understand that if my prize is not received by that time, the entry for my item will be removed from the auction, and I will not get credit for contributing.*

Section 4: FORM SUBMISSION

Return this form to GSAE to enter your prize in the silent auction.

Return this form by mail to:

GSAE
233 Peachtree Street NE, Ste. 751
Atlanta, GA 30303

OR

Return this form by e-mail to: gsae@gsae.org