



2025 GSAE Quarterly Event Hosting Proposal

The Georgia Society of Association Executives (GSAE) is seeking proposals for serving as the host property for future events. The GSAE meeting is an opportunity for the host property to show case your facilities to GSAE members who do business in the metro Atlanta area. Hosting a luncheon allows the top association executives in Georgia to see what *your* property has to offer—especially ideal for those facilities that are new to our community or with recently completed renovations.

Quick Glance

The host property will receive:

- Reserved table in the networking area during registration
- The opportunity to place materials at each place setting
- Podium time at the end of the luncheon, including showing a video or other promotional bit
- Significant promotional exposure through your website link on our calendar, logo placement in *connections* magazine and in the *GSAE Update* e-newsletter
- Attendee mailing list for use following the luncheon
- Tour of property

GSAE specifications:

- Up to 125 attendees – the majority work for an association, nonprofit or association management company
- \$35 inclusive per attendee (salad, entrée, dessert, coffee, water, tea); GSAE does not pay a room rental fee
- Meeting space for up to 25 for new member orientation prior to the luncheon
- Networking space for up to 125-150, 11:30 – 12:00
- Possible meeting space for a workshop before or after event
- Each luncheon is unique. Upon receipt of this form, GSAE staff will send complete information.
- For our July event, we expect up to 100 attendees*

2025 GSAE Quarterly Event Dates:

- February 19, 2025 plus Supplier Council Meeting after lunch
- April 16, 2025 plus afternoon workshop with 2 breakout spaces
- July 16, 2025 – Breakfast
- September 17, 2025
- December 10, 2025 – Holiday Luncheon up to 180 with space for Silent Auction & Wine Toss. Brookhaven City Centre.

There is no deadline for responses. Proposals will be considered as received.

Yes, I would like to host an upcoming GSAE Luncheon.

Date(s) of interest: _____

Name: _____ Title: _____

Property Name: _____

Phone: (_____) _____ E-mail: _____

Please e-mail this form to corrin@gxae.org. Thank you!